

Mr. Nelson reviewed his role in assisting producers with new shows and giving them the proper guidelines. Mr. Nelson stated that there are six programs that have not yet been converted to 28 minutes. He discussed concerns he has received from some producers about their names and e-mail addresses being released. Some feel that they are being harassed by other producers. Mr. Fullerton asked for specifics. Mr. Nelson responded that they are being inundated with e-mails from producers of other shows. These producers being contacted state they are happy with what is currently going on and they do not want it to appear that they believe something they do not. Ms. Williams asked how the information was obtained. Mr. Nelson responded that it is public information. Mr. Mumgaard added that the name of the person doing a program is public information. He added that another question is how widely this information is distributed. He stated that there was talk of including the name of the producer on the program. Mr. Mumgaard stated that if someone makes a public records request, the information would have to be provided. Any contact information submitted to the board becomes public record.

Mr. Smith asked about repeats and if there is a goal to reduce them. Mr. Nelson responded that it is addressed in the proposed policies and procedures. The goal is to have one repeat a month. Mr. Fullerton asked if there are concerns about the 28 minute time limit and how it is working so far. Mr. Nelson responded that there was apprehension that it would be a challenge but it was not. The why and how was communicated to producers and most have adjusted.

Mr. Cogar asked if there is anything formal with student interns. Mr. Nelson stated he is working on contacts.

- Discuss scheduling an open house

Mr. Fullerton asked if this is premature. Mr. Nelson responded that he will be more comfortable setting a date when all equipment is completed. Mr. Miller stated that bids are to be received November 20 and then it will be two to three weeks to get everything ordered and hooked up. Mr. Miller estimated mid December to late January for equipment completion.

b. Staff Update

- Discuss process to review Nelson/Craddock Contracts

Motion by Mr. Lee to refer this item to the Executive Committee in conjunction with staff since it involves personnel and report back at the next meeting.

Mr. Mumgaard added that the contracts in place expire at the end of December.

Second by Mr. Cogar. All in favor.

- Policies and Procedures Overview

Mr. Miller gave an overview on the policies and procedures. He stated that he sent the old Cox handbook and revised policies and procedures to all board members. He then reviewed some changes that he received this afternoon.

Mr. Fullerton asked Mr. Miller how the 28 minutes shows were going from his perspective. Mr. Miller responded that 75% of the Cox shows were 30 minutes. Also, due to time constraints at the studio, this makes sense.

c. Construction Report

Mr. Nelson reported that all major construction is done. They are now waiting for equipment and the CenturyLink wiring. CenturyLink is waiting for a piece of equipment. When that it done, Cox and CenturyLink will both be sent the same signal. Mr. Nelson added that the landlord at the studio location has been very accommodating.

d. Finance Update

Mr. Miller showed an updated report and reviewed the numbers. There are no revenue items included, such as training and check out fees. There is no major revenue expected unless a grant or donation is received.

6. New Business

a. Board Action on Items from Reports

None.

b. Approve Payment of Bills

Mr. Miller showed a listing of bills paid and those needing approval. He also discussed some future expenditures. Mr. Cogar asked if the Verizon bill is recurring. Mr. Miller responded that they are working with DOT.Comm to get a connection through them. Mr. Theophilus asked about the TV to be purchased. Mr. Miller responded that it was based on lowest price. Mr. Fullerton asked for public comment. There was none.

Motion by Mr. Smith to authorize payment of bills. Second by Mr. Theophilus. All in favor.

c. Letter from Kris Pierce

Kris Pierce, 12912 Curtis Avenue appeared on this item. The first point raised was regarding scheduling. He stated that he will address this item under 6d.

His next issue was ownership and usability of programs. Mr. Pierce stated he thinks this is a hindrance. After his show airs, it is posted as a podcast and put on their YouTube channel. If required to wait 90 days, then it is old news. He stated that he understands the position of not wanting producers to make money from using a public facility. He suggested that an exception be made that if the show is not being used as a money maker, the program can be used immediately following broadcast on KPAO.

Mr. Pierce's next issue is program fees. He stated that under Cox there was a \$75 flat fee. The proposal is now \$300. He has 18 people on his team and cannot pay to have the entire team certified. He agrees that a fee is needed, but stated that \$100 per person is high.

Mr. Pierce concluded by stating that he is asking for compromise on the 90 day requirement and the fees.

Mr. Fullerton then opened this item up for public comments.

Teela Mickles, 6119 Florence Boulevard. Ms. Mickles stated that she had a show on Cox and has been waiting to begin at the new studio. She used her previous program to expose young people to running equipment. With the proposed fees, that is not possible. She would have to maintain the same staff. She agrees that the \$100 per person fee might be a concern. She also asked if three people are required to do a show.

Mark Welsch, 5611 Howard Street. Mr. Welsch stated that he is the programmer for Democracy Now. He has talked with producers who have stated that it only takes one person behind the camera. Why are more needed now. He agreed that the cost is high.

Joan Costello, 1936 South 62nd Street. Ms. Costello read a letter from Linda Ryan (copy previously received by Board).

Reverend Portia Cavitt, 5544 Ames Avenue. Rev. Cavitt asked the board to be open to those who do not use the facility. They should not have to pay money. She also stated that she was glad to see the new members on the Board.

Steve Zach, 4339 California Street. Mr. Zach stated that it is wrong to have religious programming cut to 28 minutes. They should get at least the full 30 minutes. He added that he would like to keep his same time slot. Mr. Zach stated that he would like to see the TV guide channel resumed.

Pastor Woods, People's Missionary Baptist Church. Pastor Woods stated that he has heard talk about fees of \$35 and \$100. He also agrees with comments about the 90 day constraint. He asked why anyone would have to pay when using their own equipment.

Andre Davis, 7431 Pasadena Circle. Mr. Davis stated that it only take one person to run a program unless the equipment is in different rooms or when using a green screen. He also stated that those who want an hour program should be able to have that.

d. Action on Policies and Procedures Changes

Mr. Miller stated that this document is based on board input. He asked board members to forward any questions to him that they may have after the public comments. Mr. Miller stated that e-mails have been received stating that the policies and procedures are making public access more restrictive. He responded that when Cox was involved in public access there was only 40 hours per week of air time and no live programming. They also required that programs be locally produced (read definition from handbook). The current policies allow imported material and live cable casting. There have also been questions raised about how some shows were on the air. That is not known, so we just need to move forward. Mr. Miller concluded that it seems the proposed policies and procedures are less restrictive.

Mr. Fullerton then opened public comments on this item.

Kris Pierce, 12912 Curtis Avenue. Mr. Pierce stated that he is frustrated by the priority listing. View Point was a priority one show but is now priority 2 because it is produced outside of the studio. They formerly used the Cox studio but wanted to continue new programming during the transition so found equipment and location. Mr. Pierce stated that using the studio has a lot of restrictions, such as the 90 day requirement and training costs. He stated that there is a lot of language in the proposed policies and procedures about discretion. If discretion is being used, it should include discretion on giving one hour to shows. He stated that live programming gets one hour. He also stated that an exception on rotation should be given if viewership can be proved. Mr. Pierce concluded by stating that the cost and 90 day embargo are stopping him from using the studio. He added that discretion should be based on quality program and content rather than repeats.

Portia Cavitt, 5544 Ames Avenue. Rev. Cavitt agrees that discretion should be used. Some who cannot attend worship services want to see the whole hour. It is beneficial to the community and viewership to look at allowing hour shows on Sunday during certain times.

Pastor Woods, 42nd and Hamilton. Pastor Woods would like one hour shows. He was on CTI for 13 years. He stated that services should not be cut to 30 minutes.

Joan Costello, 1936 South 62nd Street. Ms. Costello relayed information from Linda Ryan about 30 minute times. She stated that the public is being deprived of information without having one hour shows. Ms. Costello added that some shows seem to be more like ads. She added that Senator Chambers' show is still listed on the schedule but not aired. She also asked why the CTAC meeting is not televised. Ms. Ryan has sent letters to Board members but not gotten responses. She referred to an October 23, 2013, letter.

Bobbi Davis, 4947 Spaulding Street. Dr. Davis would like a delay in adopting the policies and procedures. The cost of training is an issue. It is a restriction for low income citizens. She added that 30 minutes is not sufficient for many shows. Dr. Davis stated that 30 minute shows are being proposed to get all shows on, but there are currently many repeats. She is also against the rotation of shows. She stated that it is important to have shows on at the same time because people tune in at the same day and time. She added that repeating shows is not good policy. She has had issues with tapes being turned in and then not aired at the proper time. The information is no longer relevant. Dr. Davis added that programs from the past need to be brought back that were important to the African American community. She feels that the proposed policies and procedures are interfering with that.

Bonnie Constantino, 1010 South 67th Street. Ms. Constantino asked the board if they watch KPAO on a regular basis. She stated that many in the community do and want more local news. She looks at the station as a way to learn about the community. She stated that some shows were cut and replaced with what appear to be infomercials. Ms. Constantino agrees with Dr. Davis that there needs to be a delay in approving the policies and procedures. She feels more public input is needed. She stated that the current channel does not engage the public and there are shows that need one hour to engage the community.

Allen Vovolka, 3719 Hamilton Street. Mr. Vovolka understands that some local programmers want more than one hour. He stated that he understands Democracy Now may be limited to 30 minutes per week. Mr. Vovolka added that one year ago 30% of the current programs were on CTI. They also showed Democracy Now the same day. There

were also 25% of the shows with current material. That is now 16%. He asked that time be restored to producers. It is hard to see that restrictions are helping. He added that not all programs are produced in the studio. Mr. Volvoka stated that it is easier to limit studio time than broadcast time. He feels that restrictions should be imposed when there is more demand for air time.

Frances Mendenhall, 3715 Hamilton Street. Dr. Mendenhall thanked the previous speakers for addressing the abundance of broadcast time available. She then restated some of the figures from previous speakers and added that there is no shortage of broadcast time. Democracy Now could be so restricted that it will be made useless if the proposed policies and procedures are enacted. She asked the board to please consider the public. She feels that there is more support for Democracy Now than any other show. It is the only first run show five days a week on KPAO and not available on any other local channel. Dr. Mendenhall does not object to KPAO trying to generate local programming or giving them time preferences. She then distributed a handout to the board and reviewed information on stations with Democracy Now that are thriving. She asked the board to please oppose the changes that will ruin Democracy Now.

Andre Davis, 7431 Pasadena Circle. Mr. Davis objects to the matrix, especially the Sunday line up. He feels it should be all religious programming. He is also opposed to only five hours of live shows on Mondays. He stated that the station can go live any day and it can also be remotely, not just from the studio. Mr. Davis stated that a lot of people are not needed to do a show.

Mark Welsch, 5611 Howard Street. Mr. Welsch stated that outside producers are needed for KPAO. The studio is not big enough or staffed enough to produce the shows needed. He added that there should not be so many repeats. He feels that people would stay on the station with new programming and stay to watch the next show. Mr. Welsch then reviewed some suggested changes – section 4.8 change one per person per week and also 28 minute restriction. He supports this if all time slots are full but they are far from full now. Section 4.9 remove weekly to allow for daily and monthly series. Mr. Welsch had a keynote address he would have liked to have aired but it was 50 minutes long and cannot be reduced to make sense. Section 2.5, define solicitations. Can phone numbers or producers contact information be shown. Section 4.1, define early morning, daytime and prime time. Section 4.6, who is CTAC designated representative. He also suggested the board consider transparency regarding the agenda. Mr. Welsch stated that the policies and procedures do not need to be adopted today. Give producers time to review and comment. He suggested that a public calendar would be more useful than some repeats. Mr. Welsch stated that producers are leaving due to restrictions.

Eddie Weldon, 4512 South 26th Street. Mr. Weldon stated that he is behind everyone 100%. He then commented on Jazz on the Green that he has taped.

Dave Walker, 1014 North 48th Avenue, #9. Mr. Walker stated there are many access shows he used to watch that are no longer aired. He agreed that current TV is a 30 minute medium. He talked about changes to viewing, such as the internet, etc., and that there are many new ways to get TV into your home. He added that popular shows should not be cut and that more local programming is needed.

Tom Mumgaard informed everyone that shows from Senator Chambers and others mentioned during public hearing were not taken off by the Board or the City. They all requested that their programs not be shown on channel 22. Their requests were accepted. All are welcome to come back. It is inaccurate that anyone has been taken off of the air.

Mr. Theophilus asked about previous policies and procedures and what is currently being used. Mr. Mumgaard responded that we are currently operating under policies and procedures approved several month ago.

Rev. Cavitt asked to speak again. She stated that she has looked at the matrix and programming rotation. This is not realistic.

Mr. Fullerton stated that public comments are closed.

Mr. Fullerton stated that the options are to go into executive session, lay this item over or a motion.

Mr. Cogar would like to lay this item over in consideration of the four new members to allow them to take in the changes and comments into consideration.

Motion by Mr. Cogar to lay over until December meeting.

Mr. Mumgaard stated that the public hearing has been held and closed. No public comment will be taken at the December meeting.

Mr. Cogar stated he wants to give board members time to further discuss the policies and procedures and take in the public comments. Mr. Mumgaard stated that the next agenda will be on the agenda for action, no public comments.

Second by Mr. Smith.

Ms. Williams asked how this delays the bigger picture and what is the target date for the studio to be open. Mr. Fullerton responded that the next meeting is in three weeks and that should not delay anything. The studio is not officially open yet and will not be until possibly mid to late December or January. Ms. Williams asked if there is a target date to be up and running. Mr. Fullerton responded that it has changed many times. Mr. Nelson added that before the studio opens they have to make sure policies and procedures are clear and implemented. They have to inform all producers to make adjustments. All of the policies and procedures have an effect on opening.

Mr. Cogar stated that these are two separate issues. There are many things to take place technically before we open the doors. The policies and procedures need to be taken care of simultaneously.

Mr. Theophilus stated that he appreciates the time, but has reviewed the proposed policies and procedures multiple times. If the public comments need to be discussed that is fine, but the lay over should not be due to new members needing to assimilate. Mr. Weyerman agreed, but stated that the input from the public should be taken into consideration.

Dr. R. Mario Sanchez, 7105 South 101st Avenue. Dr. Sanchez asked the Board to take producers into consideration with the policies and procedures.

Roll call: All in favor.

7. Appeals

Mr. Miller stated that the appeal process is covered in the proposed policies and procedures.

8. Executive Session

None.

9. Public Comments

Mr. Mumgaard made a statement to all that this public comment time is for items not on the agenda. If previous agenda items are addressed, it is a public meeting issue.

Frances Mendenhall, 3715 Hamilton Street. Dr. Mendenhall referred to a packet prepared for Board members to consider models of other stations that are working. She stated that

Democracy Now is an asset to stations in other markets. She then reviewed the information.

Dave Walker, 1014 North 48th Avenue, #9. Mr. Walker stated that USA Today has a listing of internet shows. He stated that in the future there will not be producers, just content providers.

10. Setting of Next Meeting Date

The next meeting is scheduled for Monday, December 9, 2013, 4:00 p.m., Legislative Chamber.

11. Adjournment

Approximately 6:28. p.m.

Secretary
Cable Television Access Corporation

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